

# The Porthole

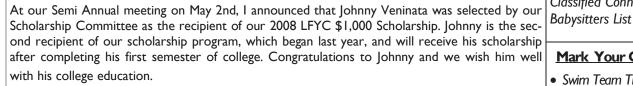


**June 2008** 

### Commodore's Message

We had excellent weather for our Opening Day Picnic with over 225 attendees having a great time. The kids participated in a basketball skills competition, enjoyed a Magic Show in the clubhouse and played games with DJ Earl who kept the party rocking. We also have a new Horseshoe team champion of Craig Postol and Paul Sabia. Thanks to Buddy Coutts who donated the seasoned wood and our "Bon Fire Master", Gary D'Uva, who once again provided us with

a spectacular bon fire. I'd also like to thank all the volunteers on our Social Committee who made this Opening Day Picnic another success.



For those of you who seem to never be able to get away from your computer to enjoy our facility, I have some good news for you. The LFYC is now a "Hot Spot". Thanks to Pat "Wi-Fi Guru" Brennan, who installed our Wi-Fi system, members can now check e-mail and surf the web while on club property. So bring your laptop down to the beach and keep up with your e-mails while enjoying the beach.

As we're all concerned about high energy costs, the board has taken measures to decrease our electrical power consumption. With high efficiency fluorescent bulbs having become more affordable, we have replaced all the incandescent bulbs in the clubhouse with these energy efficient bulbs. The lighting in the commodore room, bathrooms and front hallway have all been replaced with these bulbs which use 70% less energy and the rooms are actually brighter than before. Only the sconces in the main room are still incandescent bulbs as the fluorescent bulbs do not work with dimmers. The board is looking at several other energy conservation measures and if you have any recommendations, we'd like to hear from you.

We have booked the band "Pinnacle" for our 2008 Concert on the Beach. On Saturday, July 26th, Pinnacle will be playing from 2 to 6 PM on our patio offering a fun filled mix of music for a great beach party. This free concert on the beach is for all members and member guests to enjoy, with your beach badges being required as your admission to the concert.

Let's hope for great weather and I look forward to seeing you at the concert.

As we start our summer season, you will likely see some new faces on the beach. I'd like to welcome our 2008 new member families; the Bonifacio family, the Bowers family, the Handzus family, the Malakuskie family and the O'Donnelll family. Welcome to the Lake Forest Yacht Club and we look forward to seeing you enjoying the facility.

Frank Gutowski

Commodore

lohnny Veninata, bictured with his parents John and Karen, receives the 2008 LFYC Scholarship Award from Helene Emery and Frank Gutowski.

#### **Inside This Issue:**

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#### Mark Your Calendars:

Swim Team Tryouts

Sunday, June 8th Monday, June 9th

 Concert on the Beach Saturday, July 26th

Social Committee Meeting

Tuesday, August 12th

Beach Campout

Saturday, August 16th

Closing Day Picnic

Saturday, August 30th



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THE OLDEST MARINA ON LAKE HOPATCONG (FORMALLY HOCKENJOS) WITH THE NEWEST DOCKS!



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			Swim Team, Nominating, LFYC Scholarship, Nursery School
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Paul Sabia	Trustee	973-663-5978	Maintenance, Docks, Nursery School
Fred Stewart	Trustee	973-663-2477	Maintenance, Tennis, Docks, Boat Course

#### Lake Forest Yacht Club (Mailing Address: P.O. Box 217, Lake Hopatcong, NJ 07849)

Office 973-663-0158 Email: office@lfyc.org Website: www.lfyc.org

Hours: Tuesday, Thursday 12:00pm - 3:00pm & Saturday 9am - Ipm

LFYC Office, Jennifer Whritenour	Clubhouse Rentals	973-663-0158	Email:	office@lfyc.org	
Donna Combos	Co-Beach Director	973-663-2784	Email:	beach@lfyc.org	
Annick Kapusta	Co-Beach Director	973-601-3590	Email:	beach@lfyc.org	
Rebecca D'Alauro	Porthole Publishing	973-810-3051	Email:	porthole@lfyc.org	
Lake Forest Clubhouse Telephone	_	973-663-0843	(incoming and local calls		

**Lake Forest Nursery School** 

Aileen Cobb Chairwoman 973-663-9553

**Lake Forest Swim Team** 

973-663-0255 Pat Bagnall President

In case of emergency/to report trespassers - Call Jefferson Twp. Police Department 973-697-1300

### **Trustee Meeting Minutes April 2008**

Wednesday May 7th, Meet- Annick Kapusta has exing called to order at 7:01

PM by Frank Gutowski

#### **Trustees Present**

Patrick Brennan, Jim Brown, Byran Hyland, Frank Gutowski, Paul Sabia, Chris DeRobertis

#### **Trustees Absent:**

Fred Stewart

#### **Old Business**

**Trustee Updates** Pat:

.WiFi

Equipment has been identified and will be procured and setup prior to the opening day picnic.

Jim:

Beach update

pressed an interest in interviewing for the co-beach director.

Discussion about extending life guards hours to 8pm on Friday's and Saturday's this summer. Dive tower will be closed during this period.

#### Frank:

**Docks** 

Emergency repairs being performed on docks by AAA Docks.

**Boat Course:** 

Completed

#### Bryan:

Social

Meeting on May 13th.

Quarterly Cleaning of the Yacht Club:

Chairs. \$58 each, Bryan pursuing.

Pat motioned to purchase 50 chairs at a cost not to exceed \$60/chair anticipating purchasing 50 more next year and 50 more the following year, Frank seconded motion, all in favor.

#### Paul:

Maintenane/Grounds:.

Commercial thermostat procurement and installation Quotes received, motion by Paul to buy commercial grade programmable thermostats for the Yacht Club, seconded by Jim Brown, unanimous approval.

Bulbs to be replaced in the Commodores room with energy efficient fluorescent bulbs.

Sand research continues.

#### New Business

Chuck Emery came in to speak regarding the community watch on the Yacht Club.

#### Adjournment

Meeting adjourned 10:38 Next Trustees Meeting -June 12, 2008, 7:00PM,

Commodores Room LFYC

Note: Minutes are condensed, for publishing in the Porthole. Please contact the LFYC Office to view a full set of minutes.

# Lake Forest Tennis Clinic

Tennis is back at the Lake Forest Yacht Club! The six-week clinic begins July 1st thru August 7th (rain date Aug. 12th) For kids ages 7 & up.

Sessions are on Tuesdays/Thursdays:

Ages 7-10: 4:30-5:30pm Ages 11&up: 5:30-6:30pm Adults: 6:30-7:30pm Space limited to 10 per class.

Our instructor, Joe Fennell is the Head Coach of Sparta High's Boy's Varsity Tennis Team. Joe was a 4 yr Division 1 Player at Fairfield University, and the #1 Player and Team Captain. He's been teaching tennis for 8 years and is also available for private lessons -- call 973-879-0634.

Prepaid Registration to the LFYC Office. \$75 per person. check payable to Joseph Fennell. Available to LFYC members and their guests.



### **LFYC Goes** Wireless!



Attention all WiFi Lovers, you can now get on the internet from the clubhouse and beach. The yacht club has installed a wireless router, so we can now access the internet from the beach.

The WiFi is a Linksys N-router with an N series Wireless Access Point, It's the fastest WiFi available today. It isn't security protected so should just show up in everyone's "Available Wireless Networks" as "Lake Forest. Yacht Club".

I used it the other day, and I must say that it indeed is fast, and easy to connect to.



Thanks to Everyone who helped get this going,, especially Pat Brennan. Way to Go.

-Rebecca

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free

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info: M. Genaud



Back in 1986 Lake Forest offered a Concert Series to Members. Can you believe these guys actually had an album. "Take your Shoes Off, Baby"

Well...Here we are 22 Years Later doing it again. Make sure to come out to see Pinnacle on July 26th.

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#### Social Activities/Calendar



Sunday June 8th & Monday June 9th - Swim Team Tryouts 5 PM



**Saturday, July 26th** - Concert on The Beach!

Come and See the band Pinnade, Compliments of the Club, All You need is a badge!



Tuesday, August 12th, 7:30pm - Social Committee Meeting

All are welcome to come with ideas, and a helping hand



#### **Saturday, August 16th** - Beach Campout

7:00pm, tent setup. Desserts, non-alcoholic drinks, Movie, bonfire and breakfast in the AM. All children under 18 must be accompanied by an adult/guardian.

Wood needed! - contact Karen Slusark if you have any, 973-663-1577.



**Saturday, August 30th** - Closing Day Picnic

Hold the Date, Details to come in Upcoming Issues



Saturday, October 25th - Midnight Masquerade, A Halloween Party Enjoy an Evening of Dancing, and Costumes - The Social Committee is looking for input on this event. If this is something you think we should do, please contact us at porthole@lfyc.org, or call 973-810-3051.

#### Opening Day Picnic, A wonderful Kick off to the 2008 Beach Season

Once Again, the Opening Day picnic was a great success. Congratulations to Horseshoe tournament winners Craig Postol and Paul Sabia. Also Congrats go out to the basketball skills competition winners, who all won Dicks sporting goods Gift Cards. Ages 12&up: Boys: Danny Stewart, Freddie Stewart, Joseph Rossi; Girls - Mackenzie Hyland, Ages 9-11: Boys: Ryan Williams, Liam Brennan; Girls - Ashley Stewart, Amanda Hyland, Ages 8 & under: Boys: Michael Attanasio, Justin Wiliams, Andrew Donnelly. Special Thanks to Laura Squier for helping to coordinate., and to the Social Committee for another great event.







#### **Lake Forest Yacht Club**

P.O. Box 217, Lake Hopatcong, NJ, 07849

# Clubhouse Patio Commemorative Engraved Stone Order Form 2008 Production Run: \$40.00 each

Current Member					Former Member: Last membership year:								
Date:					_								
Name	<b>e</b> :										_		
Addre	ess:										_		
Telephone:										2 2	N MEA YDAP LOVE	AORY CHAR GAR	OF LES
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Diago	eenn	Clea		4	5	6	7	8	9	-	Sample <b>11</b>	•) 12	40
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Pleas Row 1	1	2	3	4			,		9	10			13
Row		2	3	4			,		9	10			13

Deadline for 2008 Commemorative Stone Orders is July 15th 2008.

Mail or deliver to LFYC with payment in the amount of \$40.00 to LFYC no later than July  $15^{\text{th}}$  2008.



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## Lake Forest **Nursery School News**

We have made it through the last full month of school. The children reviewed colors, numbers and the alphabet in May. They went on a Lambing trip to Valley Shepard Creamery in Long Valley. The children had a great day. They also put on a special celebration for Mother's day. Everyone did a wonderful job. The children sang and decorated cookies for us Mom's.

They even surprised us with beautiful bracelets and necklaces they made. A special thank you to Mrs. B. for all of her thoughtful projects and celebrations throughout the year. Mrs. B is already hard at work teaching the children new songs for Graduation. Our Graduation Ceremony will be on Thursday, June 5<sup>th</sup> at 10:00 am.









#### Attention Parents of 3 & 4 Year Olds!!

If you are looking for a unique preschool it is time to register for the 2008-09 school year at LAKE FOREST COOPERATIVE NURSERY SCHOOL

Lake Forest Yacht Club, Yacht Club Drive, Lake Hopatcong





Lake Forest Cooperative Nursery School is a NJ State Licensed facility with a Certified Teacher.





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### Lake Forest Swim Team





#### Swim Team Tryouts: Sunday, June 8th 5PM & Monday, June 9th at 5PM



The Lake Forest Swim Team is Welcomes back Kyle Silbernagel and Chris Murarik as the team coaches for the upcoming season.

#### Kyle Silbernagel

#### 5<sup>th</sup> Season Coaching (4<sup>th</sup> Year Head Coach)

Kyle swam on the Lake Forest Swim Team for nine seasons up until his graduation in 2004. He was a two-time captain of the team, the assistant coach of the team his senior year, and has broken numerous team and NIRLL records. Kyle swam for 11 years on

numerous club and YMCA teams in New Jersey and Michigan, and was a four-year Varsity member, two-year captain, and a nine-time Forest Swim team as the assistant coach and once again record breaker of the Jefferson Township High School Swim Team.

jored in General Science and minored in Mathematics and History again returned to Lake Forest as an assistant coach and also and wants to pursue a career in medicine. He is a four-year Varsity athlete for Fordham University Swim Team and has been a four- back to Lake Forest and during the winter he also worked time member of Fordham's prestigious Atlantic-10 Championship with the High School swim team. team. He is also a three-time relay member finalist and three-time consolation individual finalist at the Atlantic-10 Championships.

Kyle will be in his fourth season as the head coach of the Lake Forest Swim Team. He has also been a lifeguard at the Lake Forest Yacht Club since 2001. Kyle has been teaching swim lessons for league. eight years at the area's YMCAs and has been giving private lessons for five years in his backyard pool. He is Red Cross Certified in CPR, Lifeguard Training, First Aid, Waterfront Life guarding and a Healthcare Provider of the American Heart Association.

Last season, Kyle led the team to a 6-4 record and a fourth place finish in the Large Team Division in the NIRLL Dual Meet standings. He believes that through hard work, determination, and some fun, this season will be even more successful than the last and he is very optimistic for the upcoming summer with the team.

#### **Chris Murarik**

#### 4th season coaching

Chris Murarik is back again for another season as coach for the Lake Forest Swim Team. Chris, a resident of Lake Forest, joined the Lake Forest swim team when he was seven years old. He swam on the team until he was fifteen. In high school Chris swam for Jefferson all four years and was a team captain during his junior and senior year. As a freshman Chris received the award of Most Improved Swimmer. In his sophomore year he was awarded the Sportsmanship Award. As a junior he was awarded the Coaches' Award and then in his senior year he once again won the Sportsmanship Award.

Chris's love for the sport continued on after graduation. During the summer of 2004 Chris was an assistant coach for Brian Palumbo's swim clinic at Lake Forest as well as filling the position of assistant coach for the Shongum Lake Swim team. The next winter season Chris became an assistant coach at Jefferson Township High School. In 2005 Chris came to the Lake

worked with Brian Palumbo' swim clinic. Chris's winter season brought him back to the high school to work with Kyle recently graduated from Fordham University, where he ma- them as the team's assistant coach. In 2006 Chris once coached the high school swim team. 2007 brought Chris

> Chris will be completing his associate's degree in Criminal Justice from County College of Morris at the end of June and may be pursuing a career in Criminal Justice. Chris's hobbies are sled dog racing, and playing on a men's soft ball

> Chris has a genuine interest in working with children, which is why he loves the job of coaching so much. His future may even lead him to become a gym teacher and continue on with coaching.

#### 2008 Lake Forest Swim Team Schedule

Sat., June 28 - Mendham at Lake Forest Home:

Away: Mon., June 30 - Lake Forest at Shongum Lake

Wed., July 2 - Lake Forest at Shore Hills Away:

Wed., July 9 - Lake Forest at Denville Away:

Sat., July 12 - Lake Forest at Lake Shawnee Away:

Home: Wed., July 16 - Flanders Valley at Lake Forest

Home: Wed., July 23 - Cranberry Lake at Lake Forest

Sat., July 26 - Lake Forest at Randolph Park

Mon., July 28 - Roxbury at Lake Forest Home:

Away:

Home: Wed., July 30 - Park Lake at Lake Forest

### Beach Clean-up Day at the Club Saturday April 26th

Dear Members,

We had some difficulty this year getting the needed turnout of members to help with our annual "Clean-up Day". We need a better showing from our community at the next beach maintenance event, which will be in October, for our Beach Closedown. The catwalks could not be installed that day due to ice damage that moved a piling, which prevented us from installing the first section of the catwalk.

I'd like to thank the following members who came out, on what turned out to be a beautiful Saturday, and volunteered to help prepare our club for a new season:

Jim BrownJim CostiganFrank GutowskiFrank SlusarkKatie BrownChris DeRobertisJosephine KahwatyBrian SlusarkRay CalogeroChuck EmeryTom PrestonMatt SlusarkDave CobbMike EspinozaBonnie Sabia

Craig Scheidlo

On May 15<sup>th</sup>, we had the repairs made to the piling to accommodate the catwalk. I'd also like to thank Jim Brown, Chuck Emery, Frank Gutowski, Bryan Hyland, Tom Preston and Fred Stewart who came out on May 17<sup>th</sup> and helped me install the catwalks and swim curtains.

Let's all continue to have pride in knowing we have the best facility in the area and continue to do what it takes to maintain and improve our club. We are going to indeed have a very active summer season and we look forward to seeing our members enjoying our facility.

Sincerely,
Paul Sabia
LFYC Trustee



#### JEFFERSON HIGHLIGHTS TV 2008 SUMMER CONCERTS CAMP JEFFERSON AMPHITHETARE

973-663-5590 jhconcerts@optonline.net

7/19 BEATLEMANIA AGAIN

7/26 THE SENSATIONAL SOUL CRUISERS

8/2 CHRISTINE VERDUN / STREETLIGHTS 8/9 AFTER DARK / THE PONYTAILS

8/16 MICHAEL PATRICK's "Ring of Fire Band"

8/23 THE POETS with Frankie and The Corvettes

8/30 ROB CANNILLO / EIGHT DAYS OF BLUES

Great.

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<sup>\* (</sup>If I missed listing any additional members who participated, I apologize, and thank you for your help with the clean-up)

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# Be Aware of the Bears!

As Many of you may know, from the garbage strewn across your lawns, the bears are done with their dormancy, and now wandering, and looking for food. According to the NJ Division of Fish and Wildlife there are a few ways that you can prevent black bears from becoming a nuisance:

- Store all garbage in containers with tight-fitting lids and place them along the inside walls of your garage or in the basement, a sturdy shed or other secure area.
- Wash garbage containers with a disinfectant solution regularly to remove odors.
- Put out garbage on collection day, not the night before.
- Clean up after pets. If you feed them outside, do so during daylight hours only. Pick up any leftover food and remove bowls immediately after they have finished.
- Clean outdoor grills and utensils thoroughly after each use and store grills securely. Grease and food residue attract bears.
- Do not place meat or any sweet foods in compost piles.
- Avoid feeding birds if you live in an area frequented by black bears. Birdseed attracts bears. If you choose to feed birds, do so during daylight hours only between December I and April I, when bears are least active. Suspend feeder from a free-hanging wire, making sure the bottom is at least 10 feet off the ground. Bring feeder indoors at night. Clean up spilled seeds and shells.

# Remember: One person feeding bears can create problems for the entire neighborhood.

If you do encounter a black bear remember, Never feed or approach a bear. Remain Calm. Make the bear aware of your presence by speaking in an assertive voice, singing, clapping or making other noises. Make sure the bear has an escape route. Avoid direct eye contact, and NEVER run from a bear, slowly back away.

Immediately notify local police, or the Division of Fish and Wildlife (908) 735-8793 if you encounter an aggressive bear.

The NJ Division of Fish and Wildlife has a great Website with more information on Black Bears, and how to live with them: http://www.nj.gov/dep/fgw/bearfacts.htm

#### **BEACH HOURS**

10am-6pm

Weekend; Only 5/31-6/15

Open Daily for the season June 21st

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### Swim Lesson Sign Up's

Hello Everyone!

The time has come to sign up for swim lessons again for the Summer of 2008! I, Amanda DeSantis, will be teaching the program again. There will still be two sessions that you can choose from:

Session 1: June 23-July 10<sup>th</sup> or Session 2: July 14th-August 8<sup>th</sup>

(this class will run the weeks of July 14th-17th, 21st-24th, then there will be a week break, and the final week will be August 4<sup>th</sup>-7<sup>th</sup>.)

The change is that this year the sessions are three weeks each, rather than four. Also you can choose if you want a Monday and Wednesday class, or a Tuesday and Thursday class, and I will do my best to accommodate you.

Please choose the session that you will be able to make the most lessons because this year there will not be make-ups on Fridays as there was last year.

Please sign up on the sheets posted by the beach galley which session you want, and check off which days you would prefer. The first sheet is for session 1, and the second is for session 2. I cannot guarantee you this spot, but I will be sure to call if there is a problem once I make the schedule.

See you all soon, Can't wait for summer!

Thanks, Amanda

\*\*Swim Lessons Are a FREE service provided to members with current badges\*\*



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## Semi-Annual Meeting Minutes, May 2008

#### **MEETING MINUTES**

Semi-Annual Meeting
Lake Forest Yacht Club
May 2, 2008
Quorum met by 8:15 PM with
40 members in attendance.
Frank Gutowski called the
meeting to order at 8:20 PM.

## Trustee Reports Pat Brennan, Secretary

Office Operations

Updated Club House contract to restrict public functions

Wi Fi will be accessible prior to Opening Day (minimal cost to club)

#### Jim Brown, Trustee

Beach operations for 2008

New co-beach director & new high school lifeguards

Review upcoming projects
Dive tower chained and
locked in 7 places as requested by our insurance.

Wi Fi & Stereo

Unauthorized guests, Bikes,

skateboards, & ramps

Should we buy more wooden picnic tables?

Request help from membership to teach and enforce beach policies

Remember guests are responsibility of members

LFYC will be holding our own Olympics!!! Details TBA

#### Chris DeRobertis, Trustee

#### Security update

Al Rossy will continue fulfilling our security needs, Older Security Officers in 2008, Spot checks and Fri/Sat security until opening day, then full time.

#### Frank Gutowski Commodore

#### Dock update

77 slips, 68 rented (51 members, 6 new & 16 nonmembers), Minor repairs on A dock / Shimming on C dock

#### Porthole update

Increased costs, New Procedures: Prepayment & Contract Required, 6 month commitment receives website advertising, Color copy available

on Ifyc.org, New Printer: UPS Store

LFYC Website update

2008 \$1,000 LFYC Scholarship recipient is Johnny Veninata

2008-2009 Nursery School Chairperson is Lisa Schultz Low enrollment so far for next year.

#### Bryan Hyland, Treasurer

Receivables are a little low

Social Committee update
12 new committee members
since 2007 annual meeting
Opening Day / Closing Day /
Free Concert on the Beach
Looking to have a few merged
events with Lake Shawnee
Casino Night / Horseshoes vs.
Shawnee

Next Social Committee meeting Tuesday May, 15<sup>th</sup>

#### Paul Sabia, Trustee

Beach Clean Up April 26th

#### Facilities Update

Install drain at end of patio to prevent runoff/sand loss Will install a new mesh trash can at basketball courts Sand will be replenished

#### Fred Stewart, Trustee

Tennis, Instructor Joe Fennell returns July 1 – August 7 (Tuesday/Thursday) Open to members and non-member guests (3 age groups), \$75 for 12 lessons, Court needs repair, will be addressed this summer.

Dredging, Less drastic than 6 years ago Will be getting quotes In the fall after drawdown, DEP permits will be obtained

#### IRS Audit

#### **Chuck Emery**

I<sup>st</sup> IRS Audit ever (since 1954) Negotiation stage...

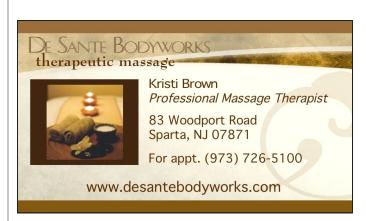
No financial problems or is-

Legal issue:Current Incorporation Papers show us to be a Homeowners Association, Attorney is updating our Incorporation Documents to reflect us as the, Social Club that we are.

### No new business presented from the floor.

Motion by Laura Squier to adjourn meeting, seconded by Chuck Emery, all in favor.

Meeting adjourned at 10 PM.





# Classified Connection

For Sale: Sailfish Sailboat by Alcort with transport wheels. Sails, Rudder and Centerboard in tact. Excellent Condition \$100.00 Call Carol 973-663-2639 (5/08)

For Sale: Authentic Cadillac Wreath insignia hood ornament, with oval mounting hardware, \$40.00 Call Carol 973-663-2639 (5/08)

# Babysitter List

(Must be a Lake Forest Yacht Club Member to be listed)

973-663-8869\* Great For Mothers Helper Christopher Agostinelli (12) lackie Burd (16) 973-601-7196 Dean Combos (15) 973-663-2784 Jennifer Dowd (12) 973-663-1861 \* \*Red Cross Courtney Good (15) 973-663-5818\* Certified Alexia Lewis (13) 201-213-9531 Aviva Mandell (17) 973-663-0685 \* Billie McConley (17) 973-219-0119

Desiree Munoz (15) 201-736-6422 \*
Carly Nagy (15) 973-663-6369 \*

#### **Lake Forest Bulletin Board**



#### Happy Birthday To You



Annick Kapusta, June 4th.
Anthony D'Alauro, will be 6 years old on June 5th.
Samantha Costigan will be 10 years old on June 7th.
Tyler Bandura turns 18 on June 27th.
Stacey Maciorski, June 30th.
Happy Birthday to Carly Caraccioli



#### **Anniversary Celebrations**

Happy Anniversary to Helen & Frank Gutowski, June 1st. Happy Anniversary to Rebecca & Tony D'Alauro, June 7th.

Happy Anniversary to Helene & Chuck Emery, June 27th.

Submit your Bulletin Requests to: Rebecca D'Alauro (973-810-3051 or porthole@lfyc.org)



Home (973) 663-2417 Cell (201) 317-1224

# Weichert, Realtors

Jefferson Township Sales Office 762 Route 15 South, Lake Hopatcong, NJ

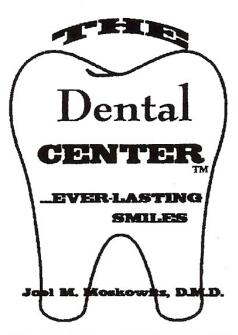
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- Are you looking for someone who is ORGANIZED, RELIABLE, and PROFESSIONAL?
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